



**IMPORTANT NOTICE** - This form is to be used only for North Dakota Public Employees Retirement System.

**THIS FORM ONLY AUTHORIZES DEDUCTIONS FROM YOUR ACCOUNT**

### **INSTRUCTIONS AND CONDITIONS**

If you wish to have your electronic payments deducted from your savings or checking account, you must complete this form to authorize this action. The North Dakota Public Employees Retirement System will deduct payments to the point you authorize. The financial institution may be any bank, savings bank, savings and loan association or similar institution, or Federal or State chartered credit union.

#### **PART A ORGANIZATION IDENTIFICATION**

For organization identification, please provide all requested information.

#### **PART B ORGANIZATION AUTHORIZATION**

Sign and date the form to authorize electronic payment.

#### **PART C FINANCIAL INSTITUTION SECTION**

Complete the requested information for the financial institution for which you want electronic payments to be made. Upon completion, you should retain a photocopy for your records and return the original to NDPERS.

#### **CANCELLATION INSTRUCTIONS**

When entered in your record with the North Dakota Public Employees Retirement System, this authorization will remain in effect until canceled by written notice by you to the North Dakota Public Employees Retirement System. The financial organization should also be notified if you cancel this agreement.

The financial organization may cancel their agreement by providing you a written notice 30 days in advance of the cancellation date. You must advise the North Dakota Public Employees Retirement System if this authorization is canceled. The financial organization cannot cancel this authorization by advice to the North Dakota Public Employees Retirement System.

The form is due back in our office by the 15<sup>th</sup> of the month prior to the month you want to begin electronic payments.