

PART A: MEMBER INFORMATION

TO BE COMPLETED BY THE EMPLOYEE

Enter all employee information as requested.

PART B: VERIFICATION REASON

Indicate the reason for the verification of previous public employment

PART C: PREVIOUS SERVICE HISTORY

TO BE COMPLETED BY THE PREVIOUS PUBLIC EMPLOYER

Enter name and address of the previous employer with whom service is claimed.

Enter beginning and ending employment dates of eligible service with previous employer.

Enter dates of leave of absences that were taken during the previous service.

PART D: MEMBER RETIREMENT COVERAGE

TO BE COMPLETED BY THE PREVIOUS PUBLIC EMPLOYER

Answer questions with a 'yes' or 'no' answer.

PART E: MEMBER AUTHORIZATION

The previous member must sign and date this section to certify all information provided in Parts A, B and C.

PART F: PREVIOUS PUBLIC EMPLOYER AUTHORIZATION

The previous authorized agent or employer must sign and date this section to certify all information provided in Parts A, B, C, and D.

FILING PROCEDURE: Forward the form to NDPERS and retain a photocopy for agency records.